

**City of Milton-Freewater
City Council Minutes**

The Council of the City of Milton-Freewater met Monday, August 8, 2011 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Sam Hopkins-Hubbard and Jeff Anliker.

Councilors Humbert and Irving were absent.

Staff members present were: City Manager Linda Hall and City Recorder Leanne Steadman.

Citizens present were: Tara Patten, Steven Patten and Greg Giguere who was present at 7:30 p.m.

Press member Melanie Hall of the Valley Herald was also present.

CONSENT CALENDAR ITEMS:

The consent calendar items consisted of:

- Council minutes from the July 11, 2011 meeting
- Accounts payable from July 6, 2011 through July 20, 2011
- Accounts payable from July 21, 2011 through August 2, 2011
- Resolution No. 2214, Authorizing Signature to the Special Transportation Fund Service Grant Agreement with Umatilla County for the Senior and Disabled Transportation Program.

Councilor Chesnut motioned to approve the consent calendar items. Councilor Anliker seconded the motion which passed unanimously.

PRESENTATION:

UPDATE – ON WALLA WALLA BASIN WATERSHED COUNCIL ACTIVITIES

Steven Patten, Hydrologic Technician with the Walla Walla Basin Watershed Council (WWBWC) briefed the city council on some of their current projects. He passed around their newsletter and announced it was also available on their website. He briefed the council on three projects the WWBWC has either just finished or is working on. They were the Ferndale Summer Science Camp, the Lampson Restoration Project and their annual seepage runs. He also gave a brief report on their artificial recharge project which helps recharge the aquifer by utilizing excess water from the river.

After Mr. Patten's presentation Manager Hall thanked him for his presentation and said the City was very lucky to have him. She felt the work that WWBWC did was very important to the community.

Councilor Chesnut said because of the expertise of the WWBWC they are now contracted with the Washington Department of Ecology to do some of the same work over the state line.

Mr. Patten said initially they only worked on the Oregon side but they have worked in Washington for the past five years.

Councilor Lyon asked what the status was of the Columbia River Exchange Program.

Mr. Patten said that was a proposed project between the Umatilla Tribes and the Army Corp of Engineers. Initially the project was estimated at \$500 million dollars and there was no entity that would pay that much. The Tribes are currently working with the Army Corp of Engineers and their contractors to come up with a certain budget cap. There is a report expected out this winter on the revised project.

BUSINESS ITEMS:

RESOLUTION NO. 2215 – AUTHORIZE SIGNATURES TO MAKE TRANSFERS IN THE LOCAL GOVERNMENT POOL AND FIDELITY INVESTMENT ACCOUNTS

City Recorder Leanne Steadman reported the proposed resolution reflects current staff and their job titles and authorizes those employees listed to make transfers to or from the Local Government Pool account or the Fidelity Investment account. She explained it took two employees to complete a transaction. One employee initiates the request and another authorizes the request and it can't be the same employee.

Councilor Anliker motioned to adopt Resolution No. 2215, A Resolution Authorizing Certain Employees to Make Transfers in the Local Government Pool and Fidelity Investment Account consistent with the City of Milton-Freewater Investment Policy. Councilor Chesnut seconded the motion which passed unanimously.

RESOLUTION NO. 2216 – AUTHORIZE SIGNATURES TO CITY BANKING ACCOUNTS

Ms. Steadman reported the city has several types of accounts with several different banking institutions. Most of the accounts require at least two signatures on the checks. There are two types of accounts, consumer and revolving, that only require one signature which she explained in detail. The proposed resolution has changed in that only the types of accounts are listed rather than listing the accounts and banking institution. The City Manager and Finance Director consistently look for better interest rates and lower banking fees which occasionally causes the need to change banks while still maintaining the same type of accounts. Staff felt it was more efficient to list only the type of accounts on the resolution. The authorized signatories are made up of certain staff members and city council members.

Councilor Hopkins-Hubbard motioned to adopt Resolution No. 2216, A Resolution Authorizing Signatures of Certain Council and Staff Members to the City's Banking Accounts consistent with the City of Milton-Freewater Investment Policy. Councilor Chesnut seconded the motion which passed unanimously.

RESOLUTION NO. 2217 – AUTHORIZE SIGNATURES TO REVISION NO. 1 TO EXHIBIT B OF THE BONNEVILLE POWER ADMINISTRATION POWER SALES AGREEMENT

City Manager Linda Hall explained the proposed document was Revision No. 1 to Exhibit B of the Bonneville Power Administration Power Sales Agreement. The revision establishes Milton-Freewater's High Water Mark and Contract Demand Quantities. The high water mark is based on the City's 2010 electric load and sales figures. When the Power Sales Agreement was signed this amount was left blank intentionally since those figures were not known at the time.

Councilor Hopkins-Hubbard asked what would happen if the city went over the contracted high water mark. How would that extra cost be absorbed.

Manager Hall stated there would be more discussion on this subject in the future as the power industry's rate structure has changed drastically.

Councilor Anliker motioned to adopt Resolution NO. 2217, A Resolution Authorizing Signature to Revision No. 1 to Exhibit B of the Bonneville Power Administration Power Sales Agreement, Contract No. 09PB-13073. Councilor Chesnut seconded the motion which passed unanimously.

OPPORTUNITY FOR CITIZENS TO APPROACH THE COUNCIL WITH ITEMS NOT ON THE AGENDA

Mayor Key introduced Greg Giguere of Seven Hills Winery. Mr. Giguere extended an open invitation to the entire council and city manager to tour their facility to get a better understanding of what they are doing and how they operate their business. He felt the wines coming from this area were competing with those at the top in the world.

Manager Hall thanked Mr. Giguere for the invitation and she said she would be the contact to organize the councilors schedule for a tour. They exchanged contact information.

MANAGER'S REPORT

Manager Hall announced the City's Newsletter customer(s) of the quarter was going to be Steven and Tara Patten. She thanked them for moving to Milton-Freewater and showing an interest in the community.

Manager Hall reported that the 13th month financials were closed and there was a \$200,000 dollar increase in the general fund beginning fund balance going forward into the new fiscal year. There was also an increase in the city's investment account going from \$7.2 million to \$7.6 million.

The city just received the second quarter of the 911 tax revenues which is five months behind. She explained to the city council that the State mandated this revenue allocation to be completely separate and the dispatch department was to run similar to an enterprise fund. She informed the council that at the end of the fiscal year the department showed an \$8,000 deficit. This is because of the State being delinquent in paying the revenue funds in a timely manner. She said the auditor has been informed of this but it will most likely show up in the auditor's report.

Councilor Chesnut asked if it would be of value for a councilor to contact the State department in regards to the revenue payments being so late.

Manager Hall felt it would be beneficial.

Councilor Chesnut volunteered to contact the State Revenue Department.

Manager Hall shared an incident that she witnessed on Friday, August 5, 2011. She saw members of the police department make a felony arrest in collaboration with Gresham Police. She said she was very impressed on how the situation was handled by all parties.

She announced the Muddy Frogwater Festival was August 19, 20, and 21st. She presented Mayor Key with the sponsor packet to divide amongst the council.

COUNCIL ANNOUNCEMENTS

Mayor Key announced that the city of Milton-Freewater had been chosen by the Milton-Freewater Area Chamber of Commerce as the August Business of the Month. He expressed his gratitude to all the staff members.

There being no further business the meeting was adjourned at 7:52 p.m.

Lewis S. Key, Mayor